

**Richmond Public Library
Board of Trustees
Meeting Minutes
January 9, 2025**

Members Present: Becky Haskins, Chair, Bonnie McCarthy, Treasurer, Wendy O'Brien, Library Director

Call to Order: The meeting was called to order at 1:30.

Treasurer's Report: Bonnie presented the Monthly Summary report, with the following bank balances:

Operating Account: \$14,534.96
Librarian's Account: \$1,368.67
Aram Gurian Fund: \$1,101.79
General Purpose Fund: \$1,047.67
Archives Fund: \$1,808.86
Orcutt Fund: \$1,087.77
Atkins Trust: \$3,412.77
Bartram Fund & CD: \$12,621.73

Bonnie reported that they ended the 2024 fiscal year with approximately \$17,145.00 in the Operating Account, and that they will be returning \$362.93 to the Town in unspent funds. Bonnie made a motion to accept the Treasurer's Report as read. The motion was seconded by Becky and it passed.

Bonnie made a motion to accept a \$250 donation to the Librarian's account and several donations totaling \$1,600 into the General Purpose Fund. Becky seconded the motion and it passed.

Librarian's Report

Wendy presented the Librarian's Report. Those present discussed the recent transfer to the Town Archives of cassette recordings of Planning Board Meetings, meeting with the Selectmen in February regarding moving some of the historical items in the basement to the Taylor-Van Brocklin Building, and cleaning up the archival area in the Edith Atkins Room.

Old Business

Library Layout/Reading Nook

Those present discussed the two quotes for re-carpeting the Edith Atkins Room and a matching area rug for the main reading room. Bonnie made a motion to accept the quote from Carpet Clearance Warehouse for replacing the rugs. Becky seconded the motion and it passed.

New Business

Meeting Use Requests

Becky made a motion to approve the meeting room usage requests by the Trustees of the Trust Funds for 1/16, 2/6, and 3/20. Bonnie seconded the motion and it passed.

2024 Annual Report

Becky made a motion to approve the 2024 Financial Report and Narrative. Bonnie seconded the motion and it passed.

Next Meeting Date and Time

The next meeting was scheduled for Thursday, February 20 at 1:30 p.m. at the Library.

Adjournment

Bonnie made a motion to adjourn the meeting. Becky seconded the motion and the meeting was adjourned at 2:31 p.m.

Respectfully submitted,
Wendy O'Brien, Library Director