

**Richmond Public Library  
Meeting of Board of Trustees  
10 October 2024**

**Call to Order**

The meeting was called to order at 1:36 pm by Becky Haskins (BH) Chairman of the RPL Board of Trustees; The meeting was also attended by Wendy O'Brien, Library Director; Barbara Rogers, (BR), Secretary and Elizabeth (Bonnie) McCarthy (BM), Treasurer.

**Recognition and Comments of Guests**

There were no guests.

**Disposition of Minutes of Previous Meetings**

Minutes of the previous September 2024, meeting of the RPL Board of Trustees were accepted. (BR1/BM2)

**Treasurers Report**

The September Treasurer's report was accepted. (BR1/BH2)

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Operating Account 18,473.16  
Librarian's Account 997.98  
Aram Gurian Fund 1,101.68  
General Purpose Fund 1,047.49  
Archives Fund 1,808.57  
Orcutt Fund 1,087.59  
Atkins Trust 3,412.21  
Bartrum Fund 953.15  
Bartram CD 15879 1,000.00  
Bartram CD 15846 10,000.00  
Total Bank Accounts \$39,881.83  
Total Current Assets \$39,881.83

**Library Director's Report**

Ongoing Programs:

Knitting Circle: 8-10 attendees weekly.

Book Club: 6 attendees in September.

Coffee with the Classics Book Club: 6 attendees in October.

Teen Programming: On hold.

Mahjong Group: 6-9 attendees weekly.

Lego Club: On hold

"Richmond Reminisces": 7 attendees in October

Storytime: 1-2 families weekly.

Occasional Programming:

- September 25: Lincoln Reenactment Program, co-sponsored with RHS, 35 attendees

- October 17: NH Humanities Program: “Homer’s Odyssey” with Sebastian Lockwood
- November 9: Holiday Raffle at RCUMC Veteran’s Day Fair
- TBD: Holiday Wreath Craft Workshop with Deb Marshall
- TBD: Holiday Card Decorating for Families
- TBD: Memory Book Making Workshop

Building Issues: None.

**Library Operations:**

Checkouts

2023	2024
September Lending: 231	September Lending: 188

EBooks

2023	2024
September lending: 92	September lending: 145

Interlibrary Loan

2023	2024
September ILL Lending: 45	September ILL Lending: 61
September ILL Borrowing: 51	September ILL Borrowing: 33

Little Free Library: Filled with donations, will close on November 1.

**Archives:**

Research Requests

- Request from Cemetery Trustees and Trustees of the Trust Funds to view Earl Howard (South) Cemetery Maps.

New Accessions:

- Casket plate of Benjamin Bolles from Cemetery Trustees.
- Bennett Family Papers from the Fitzwilliam Historical Society.
- Mary Beers, Stewart James Papers from Pam Bielunis.
- Oaths from the Town Clerk’s Office.

Current Work

- Working on processing new accessions

**Old Business:**

Library Layout/Reading “Nook”: Director reported progress on finding a home for the large shelves. All DVDs have been moved from entrance to former audio books on CD shelves.

**New Business:**

September 17, 2024 Meeting: Motion re-vote passed (BR1/BM2)

Draft Library Director Job Description was approved (BR1/BM2)

Renewal of account #s 5500015879 and 5500015846 (both mature on Oct 28, 2024) with 6-month CDs at 4.27% interest, was approved (BM/BH)

Final FY2025 Budget was approved (BR1/BH2)

Sale of NH History Books: It was moved that the RPL Trustees approve the consigner agreement with Henniker Book Farm to consign the following not-accessioned volumes currently stored at the RPL:

Provincial Town and State Papers

History of New Hampshire: Stackpole

The Granite State of the United States

(BR1/BM2)

Banned Book Webinar Recap: Wendy reported on the content of the program.

Town Yard Sale: Vendors will donate to cover the cost of advertising and the remainder will go to the RPL. The RPL will have a table to sell books from the book shed.

**Next meeting date and time**

The next regularly scheduled meeting of the RPL Trustees will be held on Thursday, November 21 at 1:30.

**Adjournment:**

The meeting was called to close at 2:35 pm. (BR1/BH2)

Submitted 18 October, 2024

Barbara R. Rogers

Secretary RPL

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