



Richmond

The inhabitants of the Town of Richmond in the County of Cheshire in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

First Session of Annual Meeting (Official Ballot Voting) Articles 01-06

Date: March 11, 2025
 Time: 11:00 am to 7:00 pm
 Location: Veteran's Memorial Hall
 Details: 150 Old Homestead Hwy Richmond, N.H. 03470

Second Session of Annual Meeting (Transaction of All Other Business) Articles 07-21

Date: March 15, 2025
 Time: 9:00 am
 Location: Veteran's Memorial Hall
 Details: 150 Old Homestead Hwy Richmond, N.H. 03470

GOVERNING BODY CERTIFICATION

We certify and attest that on or before 02-24-25, a true and attested copy of this document was posted at the place of meeting and at the Richmond Town Hall and that an original was delivered to the DRA.

Name	Position	Signature
DOUGLAS BERSAW	Selectman	<i>Douglas Bersaw</i>
Andrew Wallace	Selectman	<i>Andrew Wallace</i>



Article 01 Choose necessary Town Officers (by Official Ballot)

To choose, in a manner provided by law, one Selectman for a term of 3 years, one Library Trustee for a term of 3 years, one Cemetery Trustee for a term of 3 years, one Trustee of the Trust Funds for a term of 3 years and two Planning Board Members for a term of 3 years each.

Article 02 Planning Board Amendment #1 (by Official Ballot)

Are you in favor of the adoption of Amendment #1 as proposed by the Richmond Planning Board for the Town of Richmond Zoning Ordinances as follows: To change article 404 Permitted Accessory Uses, to add Purpose and Intent of ADU Ordinances, as well as 404.1, 404.3 Accessory dwelling units (ADU), as well as 404.3.1, 404.3.2, 404.3.3, 404.3.4, 404.3.5, 404.3.6, and to remove 404.3.7.

Words in ~~strikethrough~~ are to be deleted.
Words in black are to be retained.
Words in **BOLD** black are to be added.

The following uses are permitted as accessory to a principal use allowed in this District. By definition, accessory uses are secondary and incidental to the principal use and may not expand beyond that limitation or change the character of the property. [Adopted March 12, 2013]

Purpose and Intent of ADU Ordinances

The purpose and intent of these ADU ordinances is to provide clear guidelines for the development of Accessory Dwelling Units (ADUs) in our rural residential town. This regulation aims to allow and encourage affordable/workforce housing options, support multi-generational living, and promote responsible land use, while preserving the rural character of our town.

404.1 Uses that are customarily associated with a principal permitted use (for example, garages, barns, sheds, swimming pools, **ADUs**) or one that is permitted by Special Exception pursuant to Article 11. [Adopted March 12, 2013] 404.2 Cottage industries. [Adopted March 12, 2013]

404.3 Accessory dwelling units (ADU)

404.3.1 There shall be ~~only~~ one accessory dwelling unit permitted **by right** per single-family dwelling. [Rev-March 14, 2006] [Rev- March 12, 2013]

404.3.2 The **Any** accessory dwelling unit may be no larger than ~~750 the primary dwelling or 1000~~ square feet, **whichever is less, but in no case shall the ADU be required to be less than 750 square feet.** [Rev-March 14, 2006] [Rev- March 11, 2011] [Rev- March 12, 2013] [Rev-March 7,2017]

404.3.3 Either the primary dwelling unit or ~~the~~ **any** accessory dwelling unit shall be occupied by the property owner. [Rev-March 14, 2006] [Rev- March 12, 2013]

404.3.4 The **Any** accessory dwelling unit ~~must~~ **may** be located in the primary dwelling or in an addition to the primary dwelling **or as a separate detached unit.** [Rev-March 14, 2006] [Rev- March 12, 2013] [Rev March 12, 2024]

404.3.5 ~~The~~ **Any** accessory dwelling unit shall not necessitate the establishment of an additional access into the property. [Rev-March 14, 2006] [Rev- March 12, 2013]

404.3.6 Documentation shall be provided that the sewage system **to be used by any ADU** is adequate **for the new use, to accommodate the increased demands on the systems and will be and is approved for that use** in accordance with all applicable standards and requirements of the NH Department of Environmental Services. [Rev-March 14, 2006] [Rev- March 12, 2013]

~~404.3.7 The ADU shall be attached to or within the principal dwelling unit. In order to be considered an attached ADU there must be a common wall between the living space of the principal dwelling unit and the ADU. Detached accessory dwelling units are prohibited.~~ [Rev March 7, 2017]



Article 03 Planning Board Amendment #2 (by Official Ballot)

Are you in favor of the adoption of Amendment #2 as proposed by the Richmond Planning Board for the Town of Richmond Zoning Ordinance as follows:

Words in ~~strikethrough~~ are to be deleted.
Words in black are to be retained.
Words in **BOLD** black are to be added.

Definitions

1721 Foundations - Foundations for buildings **must be built in conformity with all current NH State building codes.** ~~consist of footings and foundation walls.~~ [Rev. March 12, 2013]

310 Dwellings on Foundations

310.1 All dwelling units and additions shall be built on a permanent foundation. ~~Foundations will consist of footings and foundation walls. All footings must be constructed of concrete and placed below frost level.~~ All foundations walls **must** be constructed in accordance with the applicable **NH State Building Codes.**
[Adopted March 11, 1997] [Rev- March 14, 2006] [Rev- March 12, 2013]

310.2 Structures that are attached to a dwelling, such as decks, porches and barns, may be constructed on footings or piers provided they extend below the frost line. Any such structure that is converted to a dwelling unit must meet the foundation standards of 310.1 [Rev- March 14, 2006] [Rev. March 12, 2013]

Article 04 Planning Board Amendment #3 (by Official Ballot)

Are you in favor of the adoption of Amendment #3 as proposed by the Richmond Planning Board for the Town of Richmond Zoning Ordinance as follows:

Words in ~~strikethrough~~ are to be deleted.
Words in black are to be retained.
Words in **BOLD** black are to be added.

403 Uses Permitted by Special Exception

403.1 multi-family residences. [Adopted March 12, 1996] [Rev- March 12, 2002] [Rev- March 11, 2011]

403.2 Recreational uses. (Adopted-March 12, 2013)

403.3 Educational and cultural facilities. (Rev- March 12, 2013)

403.4 Home occupations. (Adopted-March 12, 2013)

403.5 Commercial or light industrial uses. [Adopted March 12, 1996] [Rev- March 11, 2011] [Rev- March 12, 2002] [Rev- March 12, 2013]

403.6 Earth excavations. (Adopted-March 12, 2013)

403.7 **A second ADU per single family dwelling may be allowed by special exception subject to Zoning Board of Adjustment (ZBA) approval, provided that the second ADU meets all other current zoning and building regulations.**



Article 05 Petitioned Warrant Article-Normal Landscaping

This petition is being made because the changes made to the Zoning Ordinance in 2024 did not provide a definition of "normal landscaping" which is a new use allowed in the Wetland Conservation District.

We the Undersigned, Richmond registered voters, petition the Town Legislative Body at the first session of the annual Meeting (Official Ballot Voting) of March 11, 2025, to amend Zoning Ordinance Article 17: Definitions by adding the following definition:

Normal Landscaping — In the Wetland Conservation District normal landscaping shall be only that altering of terrain that is associated with the installation of structures that are allowed unless otherwise allowed by Special Exception or Variance. In no instance shall any siltation or erosion be allowed to affect wetlands by normal landscaping.

This petition is not recommended by the Richmond Planning Board.

Article 06 Petitioned Warrant Article-Structures and disturbance

This petition is being made because the changes made to the Zoning Ordinance in 2024 allow for construction of structures to the very edge of state jurisdictional wetlands. This setback was recommended to the Planning Board by the Richmond Conservation Commission at two public hearings.

We the Undersigned, Richmond registered voters, petition the Town Legislative Body at the first session of the annual Meeting (Official Ballot Voting) of March 11, 2025 to amend Zoning Ordinance Article 6: Wetland Conservation District: 601 General.

601.1 Structures and disturbance

To protect the Richmond wetlands there shall be a twenty-five-foot (25') buffer from wetlands in the Wetland Conservation District, as defined in Article 601, prohibiting disturbance of the existing natural terrain and the erection of structures unless otherwise allowed by Special Exception or Variance.

This petition is not recommended by the Richmond Planning Board.

Articles 07 through 21 shall be considered at the Town Business Meeting (Second Session) on March 15, 2025, as noted above.

Article 07 Fish Hatchery Road top coating

To see if the Town will vote to raise and appropriate the sum \$105,000 for the purpose of top coating Fish Hatchery Road from Route 32 to the log landing. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the top coating is completed or by 12/31/2027, whichever is sooner. The Selectmen recommend this appropriation. (Majority vote required).

Article 08 Town Administration

To see if the Town will vote to raise and appropriate the sum of \$ 326,378 for Town Administration. Recommended by the Selectmen. (Majority Vote Required)

Article 09 Ambulance, Fire and Rescue, and Emergency Management

To see if the Town will vote to raise and appropriate the sum of \$109,251.00 for Ambulance, Fire and Rescue, and Emergency Management. Recommended by the Selectmen. (Majority vote Required)

Article 10 Highway, Streets and Sanitation

To see if the Town will vote to raise and appropriate the sum of \$ 442,393 for Highway, Streets and Sanitation. It is anticipated that this appropriation shall be offset by revenue from the Highway Block Grant. Recommended by the Selectmen. (Majority vote required)

Article 11 Health and Welfare

To see if the Town will vote to raise and appropriate the sum of \$ 17,187 for Health and Welfare. Recommended by the Selectmen. (Majority vote required)



Article 12 Culture and Recreation

To see if the Town will vote to raise and appropriate the sum of \$53,396 for Culture and Recreation. Recommended by the Selectmen. (Majority vote required)

Article 13 Police

To see if the Town will vote to raise and appropriate the sum of \$99,000 for Police. Recommended by the Selectmen. (Majority vote required)

Article 14 Highway Vehicle and Equipment Capital Reserve Fund

To see if the Town of Richmond will vote to raise and appropriate the sum of \$15,000 to be added to the Highway Vehicle and Equipment Capital Reserve Fund. Recommended by the Selectmen. (Majority vote required)

Article 15 Fire Department Equipment Expendable Trust Fund

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Fire Department Equipment Expendable Trust Fund. Recommended by the Selectmen. (Majority vote required)

Article 16 Municipal Building Capital Reserve Fund

To see if the Town of Richmond will vote to raise and appropriate the sum of \$25,000 to be added to the Municipal Buildings Capital Reserve Fund. Recommended by the Selectmen. (Majority vote required)

Article 17 Public Safety Radio and Communication Equipment Fund

To see if the Town will vote to raise and appropriate the sum of \$5,000 to be added to the Public Safety Radio and Communication Equipment Expendable Trust Fund previously established. Recommended by the Selectmen (Majority vote required.)

Article 18 Change of purpose CRF Fire Truck Fund

To see if the Town will vote to change the purpose of the Capital Reserve Fire Truck Fund to include the repair, maintenance, and purchase of fire trucks or other vehicular firefighting apparatus with the Selectmen as agents to expend. Furthermore, to raise and appropriate \$50,000 to be added to this fund. Recommended by the Selectmen. (2/3's vote required.)

Article 19 Matching Grant Expendable Trust Fund

To see if the town will vote to discontinue the Matching Grant Fund created in 2015. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. Recommended by the Selectmen. (Majority vote required)

Article 20 Reports of Agents, Committees, Commissions, etc.

To hear any reports of Agents, Committees, etc. heretofore chosen and to take any action thereon.

Article 21 Take any action

To take any action that may legally come before the meeting.

