

**RICHMOND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF AUGUST 24, 2015**

The meeting was called to order at 9:06 AM. Chair Janice Weekes; Jonathan Bloom, secretary; Wendy O'Brien, librarian, and Susan Wyatt, assistant librarian, were in attendance; Peter Mulhall, treasurer, was unable to attend.

RECOGNITION OF GUEST(S): none

ACCEPTANCE OF PREVIOUS MINUTES: It was moved, seconded and approved to accept the minutes of July 27, 2015.

TREASURER'S REPORT. None, as Peter was absent.

LIBRARIAN'S RESIGNATION. Wendy O'Brien wrote to the Trustees and announced her resignation effective September 2, 2015. Her resignation was moved, seconded and accepted (reluctantly), as Wendy has been an exemplary town librarian for the past decade. We wish her all the best in her new position at Franklin Pierce University. Susan Wyatt expressed her willingness to fill in through September, but we need to hire a new librarian by October 1. Susan will tail Wendy to learn about interlibrary loans, acquisition of materials. Jan will write a memo to Heidi in the Selectmen's Office that as of September 2, Susan will be getting \$15.50/hour and Wendy will become an hourly employee. The court case is still going on, and Wendy will need to be available during the second half of September.

LIBRARIAN'S REPORT.

- Wendy reported that the summer reading program went well, with over 30 children participating
- Melody Ayotte, a volunteer, was successful getting kids to play games.
- Several volunteers have helped with preparations for the annual book sale and raffle.
- The archives project is under control with Jenna
- Heidi made several changes to the website; cut library page back, archives has its own section, list of donors to come
- An express grant application sent to NH Charitable Foundation for assistance completing the renovations
- Programming: until a new librarian is appointed, we decided to put the Saturday coffee hour on hold; the Wednesday program will continue and Elaine Moriarty will help. Susan will keep the expanded hours for the afterschool program.
- We discussed advertising for the new position: Craigslist? The Keene Sentinel? The New Hampshire Library website.

It was moved, seconded and approved to accept the Librarian's report.

AD FOR NEW LIBRARIAN

- We discussed the job description for the new librarian.

OLD BUSINESS

- Dan is hoping to have shed door fixed by next week. How to pay Dan? Jan will discuss with Heidi.
- History wall subject. Jenna and Jan are working on it.
- Fundraising and renovation. Put children's room renovations on hold, Wendy will get quote from electrician for Atkins room so that we can begin there.

- Jonathan will prepare a Rooster article announcing Wendy's resignation. September 19 as possible day to honor Wendy. Light refreshments will be served.

NEW BUSINESS:

- Wivalley is not working. Need to shift to Time Warner or Fairpoint, and break Wivalley contract due to constant service interruptions. Susan says there is no need to change the domain name.

MONETARY GIFTS/DONATIONS

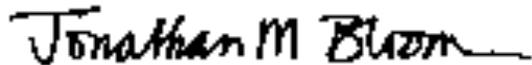
A gift was received from Grace Belmont.

A motion to accept the gift was moved, seconded and approved.

Our next meeting is scheduled for Monday September 28, 2015 at 9AM.

The meeting was adjourned at 10:18 AM.

Respectfully submitted
Jonathan Bloom, Secretary

A handwritten signature in black ink that reads "Jonathan M Bloom". The signature is written in a cursive style with a horizontal line at the end.