

**RICHMOND PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
MINUTES OF JULY 27, 2015**

The meeting was called to order at 9:04 AM. Chair Janice Weekes; Peter Mulhall, treasurer; Jonathan Bloom, secretary; Wendy O'Brien, librarian, and Susan Wyatt, assistant librarian, in attendance.

**Recognition of guest(s):** none

**Acceptance of previous minutes:** It was moved, seconded and approved to accept the minutes of June 29, 2015.

**Treasurer's Report.** Peter reported that the Operating Account balance stands at \$18,202.14, with an additional \$3706.73 in a virtual account for donations for the Library Renovation Fund, for a total of \$21,908.87. In addition, the Librarian's Account balance stands at \$2183.84, bringing the checking accounts total to \$24,092.71. Peter also reported on the Library's finances for the second quarter. We received the Town allocation and halfway through the year we had spent only 40% of our budget. In addition to the \$5395 received for the renovation fund, we had received \$890 in donations for the Librarian's account. It was moved, seconded and approved to accept the Treasurer's report.

**Librarian's Report.**

- Wendy reported that the summer reading program was going very well. About 10-15 children are participating
- Wendy reported several volunteers have helped her with computer issues and designing a Library Facebook page.
- On July 15 a patron accidentally damaged the shed door. The frame and the door will need to be completely replaced; in the meantime Dan Simmington has put a temporary covering on the door.
- Wendy reported that everything was going well with the Archives. The Archives website (and the Library website) both need updating.
- Donations from the Toadstool, the Colonial Theater, a quilt from Terri O'Rorke, Elaine Moriarty, Bonnie McCarthy, and Jan Weekes have been received for the August 30<sup>th</sup> Book Sale and Raffle.
- The Children's Room renovations new flooring has been installed and painting is slated to begin next weekend.
- We discussed applying for a NH Charitable Foundation express grant for \$6000 to pay for part of the renovations; Wendy was going to participate in a webinar for how to apply for the grant.
- We discussed starting an after school program with Susan, who will be paid for two hours work. Wendy will make two hours of her time public. A motion to change the Library hours on Tuesdays and Thursdays from 4 to 7 to 3 to 7 was moved, seconded and approved.
- We discussed asking for donations of used Lego sets to use for the program. Wendy was going to ask John Boccalini to send out an email blast.

It was moved, seconded and approved to accept the Librarian's report with revisions.

**Old Business**

- The subject of the next history wall display is to be old houses and old roads. We will coordinate with Jenna.
- The fund raising continues to be successful, as we are still receiving donations. We discussed either getting the NHCF grant or putting the refinishing of the main room floor on the Town Warrant. We also discussed electrical work in the Atkins room.

- We discussed what to do with the window between the Atkins room and the Children's room. Susan suggested putting a coat of polyurethane on the mural to preserve it.
- Peter will prepare an article about the Library renovations for the Rooster.
- We had no response to our letter to the Richmond Historical Society about touring the Keene archival space

**New Business: NONE**

### **Monetary gifts/donations**

Two gifts were received; one from Norma Maciorwski in memory of Shirley Heise and another for the Archives fund from Melissa Herman in honor of Norma Thibodeau.

A motion to accept the gifts was moved, seconded and approved.

Our next meeting is scheduled for Monday August 24, 2015 at 9AM.

The meeting was adjourned at 10:12 AM.

Respectfully submitted  
Jonathan Bloom, Secretary

A handwritten signature in black ink that reads "Jonathan M Bloom". The signature is written in a cursive style with a long, sweeping underline.