

**RICHMOND PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MINUTES OF OCTOBER 27, 2015**

The meeting was called to order at 9:05AM. Chair Janice Weekes; Peter Mulhall, treasurer and Jonathan Bloom, secretary were in attendance.

RECOGNITION OF GUEST(S): none

PUBLIC COMMENTS: none

ACCEPTANCE OF PREVIOUS MINUTES: It was moved, seconded and approved to accept the minutes of September 28, 2015 and October 6, 2015.

TREASURER'S REPORT. One check was written from the renovation account for the new rug in the childrens' room. Peter reported that the Operating Account balance stands at \$15,977.73, with an additional \$3651.75 in a virtual account for donations for the Library Renovation Fund. In addition, the Librarian's Account balance stands at a healthy \$1937.50, for a total of \$21,566.98. Spending from the Librarian's Account has virtually stopped because our temporary librarians are reluctant to spend money on books. To our knowledge, we have not received a propane delivery. We decided to post a list of donors to the Renovation Fund in the Library in anticipation of posting in on the Library website. Jan and Peter will attend the 2016 Budget/CIP review with the Selectmen on November 9 at 6.15 PM. It was moved, seconded and approved to accept the Treasurer's report.

LIBRARIAN'S REPORT. There was no Librarian's report as our new librarian has not yet begun work, but Jan kept us up to date on the library status. Susan Wyatt has been filling in on Thursdays and Saturdays. Trish Newton has been covering on Tuesdays and Wednesdays.

Archives; Jan met with Jenna, and approximately 30 boxes need to go to Keene. This will clear a central area in the basement. We have tentatively scheduled to move the boxes (and do a few other chores) on Monday, November 16.

Website: needs updating, but we will wait for Paul Dobbs to begin work and also for Heidi to get through the budget season.

Grant application: we heard that we did not receive our grant from the New Hampshire Charitable Foundation.

Programming: is on hold until Paul begins work in December.

Furnace: We need to call Dead River to correct the position of the newly installed duct.

Book drop: needs to be repaired

We will remove air conditioners and seal windows on November 16.

OLD BUSINESS

- We have asked Susan to purchase books that patrons have requested.
- We will look for a Chromebook at Staples
- We need to sign off on the time sheets for the temporary librarians. Susan now has 11 hours and Trish has 9. We wondered who is using the 3-4PM hours since there is no programming.
- WiValley replacement: Jan is still chasing Time Warner.

- History wall subject: The Richmond Heritage Commission will put up a display concerning the Tramp House.
- Atkins Room renovations: Steve LaFlamme has been asked to replace the central unit and build the carrels on the exterior wall when he has time. We do not yet have enough money to replace the bookshelves.
- We will discuss with the Selectmen about requesting \$1500-2000 on the CIP/Town Warrant for sanding the floor of the main room.
- Rooster Article: Jonathan will write an article for the Rooster about Paul Dobbs.

NEW BUSINESS:

- There is a Monadnock Area Library Trustees meeting in Dublin at noon on Friday, October 30.

MONETARY GIFTS/DONATIONS

- It was moved, seconded and approved to accept a gift from Grace Belmont to the Library Renovation Fund.

Our next board meeting is scheduled for Monday, November 30, 2015 at 9AM. We will tentatively meet on Monday November 16 to do chores.

The meeting was adjourned at 9.43 AM

Respectfully submitted
Jonathan Bloom, Secretary

