

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

**Town of Richmond
Planning Board Public Meeting**

August 12, 2014

7:30 PM

Richmond Veterans Hall

Members Present:

Richard Drew, Chairman
Norma Thibodeau
Wes Vaughan
Butch Morin, Alternate

Members Absent:

Deb Duffy, Vice Chairman
Lloyd Condon, Secretary
Jon Pratt
Carol Jameson, Selectman Rep.

Meeting called to order @ 7:32.

Butch Morin seated for Lloyd Condon.

1. Public:

Nothing from Public.

2. Mail:

Southwest Region Planning Commission July, 2014 Highlights.

NH Municipal Association announcement for their Municipal Law Lecture Series. Dates for 2014 are September 3, 10 and 17 located at the Keene Recreation Center from 7:00-9:00 PM.

3. Minutes June 24, 2014:

Page 2. Second paragraph down, last sentence. Change the word stacked to **stake**.
Fifth paragraph down, second sentence change the word then to **than**.
Sixth paragraph down, fourth line change the work right a way to right **of** way.

Page 3. First paragraph, second sentence. Remove the sentence: Conditional to cutting trees, grading or stonewall relocation the Selectmen will com back for Planning Board approval.
Change to read: **Any changes in the plan will require Planning Board review.**

Motion made by Wes Vaughan to accept the minutes of June 24, 2014 as amended. Seconded by Butch Morin. All in favor. None opposed. Motion carries.

Minutes August 5, 2014:

Page 1, Section 4. Master Plan: First paragraph change Land Use to **Planning Board**.

Motion made by Wes Vaughan to accept the minutes as amended. Seconded by Chairman Drew. All in favor. None opposed. Motion carries

Agenda changed to accommodate an applicant with a subdivision application.

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4. Three Lot Subdivision: Map 410-51, 410-52, 410-53

Jed Paquin from Paquin Land Surveying, PLLC from Rindge, NH appeared before the board for a preliminary consultation to discuss a Lot line adjustment and two lot subdivision application for Map 410-51, 410-52 and 410-53.

Suggestions made by the board using the Town of Richmond Subdivision checklist page 1:

4. Soil Overlay, Zoning Article 501.5. Waiver request.
5. Subdivision approval from NH Water Supply and pollution Control, Article 501.6. Waiver or increase lot size.
6. Driveway Permit form DOT or Town of Richmond. Apply and receive a permit from Town of Richmond.
9. Fees as required by subdivision regulations. Check for Town of Richmond \$325.00 for application and reviewer fees. Check for Town of Richmond \$25.00 for legal section in Keene Sentinel. Check for \$77.88 made out to USPS for \$77.88 for certified returned receipt to abutters.
10. Plans for soil erosion and sedimentation control. Waiver request.
11. Construction Plans if any new roads are proposed. Waiver request.

Continued Subdivision checklist page 2:

- H. Existing and proposed easements and set back lines shown by dashed line. Waiver request?
- M. Location of all existing and proposed, if known, building, culverts, storm drains and etc. Waiver request.
- N. Actual boundaries of all swamps, marshlands and other areas covered by water, location, width and water flow included. Wetlands should be on the map and water courses need to be on the map. Waiver request.

Jed Paquin will attend the next scheduled Planning Board meeting on August 26, 2014 to submit a completed application.

Chairman Drew stepped down to present the lot line adjustment to Map 405-38 and Map 405-39.

5. Lot Line Adjustment: Map 405-38 and 405-39

Lot line adjustment for Map 405-38 and 405.39 was presented to the board as a completed application, the public hearing to continue this progress will be on Tuesday August 26, 2014 located at the Veterans Hall on Rt. 32 N.

6. Excavation Revocation: Map 405-086

Chairman Drew discussed having a public hearing for revocation of an excavation permit on Map 405-086. Photos taken on July 8, 2014 indicates that excavation and reclamation is in progress after the court order upholding a cease and desist. Town counsel recommended that the permit be revoked under RSA 155-E: 10. The applicant had 60 days to come into compliance as court ordered and as the photos indicate the corrections are not complete.

Procedure for notification wasn't clear and research will be required to take correct action.

The board discussed to continue Excavation Regulations, FEMA discussion and Master Plan discussion to their next meeting set for August 26, 2014 until more of the board can be in attendance.

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Motion made by Butch Morin to adjourn the meeting. Seconded by Wes Vaughan. All in favor. None opposed. Motion carries.

Meeting adjourned @ 9:37.

Respectfully Submitted

Kandace Mattson

Attachments:

1. Letter regarding Map 405 Lot 086.