

THESE MINUTES MAY BE APPROVED AND/OR AMENDED AT THE FOLLOWING MEETING

Town of Richmond
Planning Board Public Meeting
March 21, 2017 **7:30 PM** **Veterans Hall**

Members Present:

Lloyd Condon, (Chairman)
Seth Reece (Vice Chairman)
Harry Brake
Norma Thibodeau
Loreal Schmidt
Chris Daugherty, Selectman Rep
Butch Morin (Alt.)
Richard Drew (Alt.)

Members Absent:

Jason MacDonald (Secretary)

Meeting called to order at 7:30 PM

1. Public:

No one present from the public.

2. Mail:

SWRPC Commission Highlights February 2017 newsletter.

3. Nomination of 2017 Board:

Moved to the end of the meeting.

4. Minutes of March 7, 2017:

Motion made by Richard Drew to accept the minutes as presented. Seconded by Chris Daugherty. Three in favor. Two abstentions. Motion carries.

5. Heavy Construction Site Plan Regulations:

The consultation with Lisa Murphy from SWRPC gave the Planning Board some excellent information to help aid them in the creation of Heavy Construction Regulations. Murphy suggested using the Towns Excavation Regulations for a starting point.

Some items suggested to include in the Heavy Construction Regulations:

1. Third Party review application.
2. Consider spills during the construction process.
3. Access for emergency vehicles.
4. Traffic control on local roadways and state highways.
5. Water use and dispersal for dust control, compaction and the chemicals used to help with compaction.
6. Staging areas for size and location.

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7. Planning Board committee to work with the Conservation Commission and talk to the local Fire Chief.
8. Start and end times for construction to be allowed.
9. Explosives are governed by the State of New Hampshire.

It was the overall consensus of the board to create a small committee to incorporate the Heavy Construction Regulations into the Excavation Regulations already in place. After a brief discussion it was decided that Chairman Lloyd Condon, Richard Drew and Vice Chairman Seth Reece would meet the first and third Tuesday of the month @ 6:00 PM. They will work on a draft of the Heavy Construction Regulation for the Board to review.

3. Nomination of 2017 Board:

Motion made by Harry Brake to nominate Lloyd Condon as Chairman. Seconded by Seth Reece. With no further nominations from the floor a vote was called. All in favor. None opposed. Motion carries.

Motion made by Chris Daugherty to nominate Richard Drew as Vice Chairman. Seconded by Lori Schmidt. With no further nominations from the floor a vote was called. All in favor. None opposed. Motion carries.

Motion made by Chris Daugherty to nominate Seth Reece as Secretary. Seconded by Chairman Condon. With no further nominations from the floor a vote was called. All in favor. None opposed. Motion carries.

6. Other:

1. Suggestions for professional for applicants:

The question of whether NH Municipal Association was contacted in reference to suggesting a professional to potentially aid applicants who seem to be struggling with Planning Board procedure. NH Municipal Association was not contacted at this time. It was suggested not to aid the applicant by offering professionals names as it opens the door for the board to have liability. It was also suggested that if a professional was mentioned then at least 3 professionals should be given to the applicant to help them through the process.

2. Site Plan Review Regulations and application:

Question was asked why Site Plan Review Regulations and application are listed under pending on our Planning Board agenda. This was started by the board and set aside due to other pending items. It was decided to have members review the regulations for changes and clerical errors. This will be on the agenda for the next meeting.

Motion made by Richard Drew to adjourn. Seconded by Seth Reece. All in favor. None oppose. Motion carries.
Meeting adjourned @ 8:00 PM

Respectfully Submitted.

Kandace Mattson