

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



December 28, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Discussed email to PD reference purchasing policy.

Reviewed figures to encumber.

Barghoorn still has not sent in ½ tax for recording fee.

Discussed discrepancy in 2015 budget figure for Article 11. Article reads to include Audit, but the figures don't add up. In addition, Article 15 is for Audit expense. Per DRA no transfer of funds is necessary as long as the total expended for Treasurer and Tax Collector does not exceed to full amount (\$24,573.00) as the Tax Collector's budget over expended because of 2 payments for software support (late 2014 payment in 2015 and the 2015 payment). Tax Collector expended \$20,029.98, Treasurer \$5673.00 which equals \$25,702.98 (\$1129.98 over expended).

*****Approve Manifest**

McWhirk moved; Daugherty 2nd; the Board voted to approve the manifest for week of Dec. 22, 2015 – Dec. 28, 2015 in the amount of: \$51,060.88 for accounts payable/payroll.

*****Selectmen**

Contract with City of Keene for Household Hazardous Waste Collection – reviewed and discussed. Fee for the Town of Richmond to participate in the 2016-2017 series of collection is \$898.00. There are 24 collection dates. Board voted to participate.

Wetlands Utility Maintenance Notification from Eversource Energy – reviewed.

Building permit for the installation of 8.8kw roof-mounted PV solar array on M409 L038 reviewed. McWhirk moved; Daugherty 2nd; the Board voted to approve the building permit.

Memo from Town Clerk, reference to appointment of ZBA member – reviewed. McWhirk moved; Jameson 2nd; the Board voted to appoint Mark Beauregard as a Zoning Board of Appeals member. Term to expire March 2018.

Email from Lisa Murphy/SWRPC asking town to consider nominating a member of the community to represent Richmond on their Natural Resources Advisory Committee – reviewed. Jameson has inquired with the Conservation Commission if they had any recommendations.

Letter to Daniel Tague congratulating him on achieving the rank of Eagle Scout – signed.

Email from NHMA Legal, reference access roads to property – reviewed. Board to review Driveway Policy and revise to include access roads.

Letter from Bay State Forestry Service, reference Timber Sale, Veterans Hall parking lot expansion – reviewed. Board voted to accept the bid. Wood to notify Mr. Young so that the paperwork can be filed.

Jameson moved; McWhirk 2nd; the Board voted to encumber:

- \$13,226.64 from the 2015 Highway operating budget to cover 2016 lease payment for Ford truck
- \$12,602.00 from the 2015 General Government operating budget for the contract with W. Rindge Builders, Inc. to replace south-side roof of Town Hall;
- \$725.00 from the 2015 General Government operating budget to complete the payment for lighting at the library (project ½ complete at year-end).

Jameson moved; Daugherty 2nd; the Board voted to transfer \$62.01 from the 2015 Welfare operating budget to the 2015 Library budget.

Jameson moved; Daugherty 2nd; the Board voted to transfer \$1129.98 from the 2015 Welfare operating budget to the 2015 Tax Collector budget (Article #11 2015 Warrant).

The Board will host a WORK SESSION on Wednesday, Dec. 30th at 2pm in their office.

Public Appointments

Meeting adjourned at 7:33pm