



Town of Richmond

105 Old Homestead Highway Richmond, NH 03470

P: (603) 239-4232 F: (603)239-9994

www.richmond.nh.gov

August 31, 2020 Meeting

Selectmen present: William Daniels, Douglas Bersaw, and Andrew Wallace

Selectmen absent:

Non-Board member present: Susan Harrington and Antoinette Cincotta

Meeting opened at 5:30 pm

Wallace moved; Daniels 2nd; the Board voted to approve the manifest dated August 31, 2020 for payroll/accounts payable in the amount of \$ 24,402.95 for the week of August 21, 2020-August 27, 2020.

Daniels moved; Bersaw 2nd; Board approved Building permit received for Map 414 Lot 021.

Bersaw moved; Wallace 2nd; Board approved Demolition permit received for Map 402 Lot 025

Wallace moved; Daniels 2nd; Board approved Occupancy Permit received for Map 407 Lot 040.

Wallace moved; Bersaw 2nd; Board signed MS-1. Harrington to forward to Avitar for reporting.

Letter from the Southwest Regional Planning Commission regarding the 2023-2032 Ten Year Plan, Transportation Improvement Projects. Read.

September 8, 2020 State Primary schedule for Selectmen coverage discussed.

Town Clerk, Annette Tokunaga submitted Dog Warrant Results.

Wallace moved; Bersaw 2nd; Board approved the following appointments:

Susan Harrington to Selectmen Pro Tem. Term to be for the day of September 9, 2020.

Jennifer Thompson to Selectmen Pro Tem. Term to be for the day of September 9, 2020.

Wendy O'Brien to the Joint Loss Safety Committee. Term to expire March 2023.

William Daniels to the Joint Loss Safety Commission. Term to expire March 2022.

William Daniels to Winchester Waste Mgmt. Rep. Term to expire March 2021.

Daniels moved; Wallace 2nd; Board approved the appointment of Douglas Bersaw as the Planning Board Ex Officio. Term to expire on March, 2021.

Board reviewed drug policy templates. Wallace moved; Daniels 2nd; Board voted to adopt an employee drug policy. An employee drug policy is necessary in order to apply for government grants.

Appointments

Richmond Moderator, Walden Whitham, met with the Board to discuss election procedures. The Veteran’s Memorial Hall will be set up according to COVID-19 guidelines. There will be masks available, sanitation stations, shields for stationary workers, one way entering and exiting the building and the floor will be marked with 6 feet distancing.

Road Agent, Buddy Blood, met with the Board to discuss Morgan Road. Mitchell Sand and Gravel will start reclaiming the pavement on Friday, September 4th and will start paving on Tuesday, September 8th.

***** FRIENDLY REMINDER *****

In Observance of Labor Day there will be no Selectmen meeting on Monday, September 7, 2020.
Town Hall will be closed.

Meeting adjourned at 6:45 p.m.

Respectfully Submitted,
Susan Harrington