

**TOWN OF RICHMOND**  
**NEW HAMPSHIRE**  
Office of Selectmen



**August 4, 2014 Time: 5:30pm**

Selectmen's Meeting Minutes

Selectmen in attendance: Sandra Gillis, Carol Jameson and Kathryn McWhirk

**Meeting:**

The Selectmen reviewed the proposal for the fire department roof. They discussed the pros and cons of metal vs. asphalt. Fire Chief Atkins questioned the ice/snow coming off the proposed metal roof to the recently replaced membrane roof installed 2013.

Jameson moved; Gillis 2<sup>nd</sup>; the Board voted to approve the appointment of Kathryn McWhirk as an Alternating Representative to the Planning Board, term expiring March 2015.

Jameson moved; Gillis 2<sup>nd</sup>; the Board voted to approve the taking of land, as more particularly described below, from David A. and Patricia Boscarino, for the purpose of a permanent right and easement to pass and repass with persons, motor vehicles, machines and otherwise so as to construct, reconstruct, repair and maintain drainage channel(s), buffering, culvert(s) and other drainage improvements along the Fay Martin Road, in the Town of Richmond, said permanent easement as shown on the Plan of Permanent Drainage Easement "D1" and is further described as follows:

Beginning at a point, on the western sideline of the Right-of-Way of Fay Martin Road at an approximate distance of 24.0 feet off the roadway centerline at Sta. 107+96, at land of David A. & Patricia Boscarino (see Book 1922 Page 0854, Cheshire County Registrar of Deeds),

Thence westerly a distance of approximately 24.7 feet to a point;

Thence southeasterly a distance of approximately 43.1 feet, generally parallel to the western sideline of the Right-of-Way of Fay Martin Road, to a point;

Thence northeasterly a distance of approximately 24.1 feet to a point on the existing western sideline of the Right-of-Way of Fay Martin Road at existing Sta. 108+34;

Thence along the western sideline of the Right-of-Way of Fay Martin Road and land of David A. & Patricia Boscarino to the point of the beginning. Being 1,111 square feet (SF), more or less.

See attached sketch, EP-D1.

AND FURTHER to take additional land of the said Boscarinos, as more particularly described below, for the purpose of a Permanent Highway Easement to allow for the passage of persons, motor vehicles, machines and otherwise as to construct, reconstruct, repair and maintain the permanent roadway embankments, drainage swales and related works as described on the Plan as Permanent Highway Easement "H1" and more particularly described as follows:

Beginning at a point, on the southern sideline of the Right-of-Way of the existing layout of Fay Martin Road at an approximate distance of 23.4 feet off the existing roadway centerline at Sta. 104+53, proposed roadway centerline at Sta. 204+54, at land of David A. & Patricia Boscarino (see Book 1922, Page 0854, Cheshire County Registrar of Deeds);

Thence east-southeasterly a distance of approximately 137.0 feet to a point;

Thence southeasterly a distance of approximately 151.7 feet to a point on the western sideline of the Right-of-Way of Fay Martin Road at existing Sta. 107+94.2, proposed roadway centerline Sta. 207+65.3;

Thence along the western sideline of the Right-of-Way of Fay Martin Road and land of David A. & Patricia Boscarino to the point of the beginning. Being 7,553 square feet (SF), more or less.

See attached sketch EP-H1.

Just compensation shall be determined after the real estate appraisal is conducted and report received.

Jameson further moved; Gillis 2<sup>nd</sup>; the Board voted that the Plans and sketches referred to above be made a part of the minutes and record of this meeting.

The Board discussed the Scenic Road public hearing. The Board reviewed the Planning Board minutes from the July 22, 2014 hearing and the Jameson advised the Alternate attending the 8/5 meeting of a discrepancy she would like pointed out.

Jameson moved; Gillis 2<sup>nd</sup>; the Board approved the payroll/payable manifest dated Aug. 4, 2014 for the period of July 29-Aug. 4, 2014, in the amount of \$14,030.49.

Gillis moved; McWhirk 2<sup>nd</sup>; the Board voted to approve the Intent to Cut for M402 Ls003 & 004, M403 L026, M404 Ls033,036,039,047,048 M405 Ls027-030, 033.

The Board reviewed the Highway Block Grant schedule/payments for July 1, 2014-June 30, 2014 received from the State.

The Board discussed reviewing financial policies and internal controls as well as policy development process, plan and schedule.

Jameson gave a report on the activity of the Heritage Commission. She spoke about a 1903 watering trough uncovered by the Commissioners at the bottom of the Town Hall driveway. It is an interesting and beautiful artifact. The Commission is considering relocating this trough to a safer and more prominent location in the future.

Gillis moved; McWhirk 2<sup>nd</sup>; the Board voted to enter Non-Public session per RSA 91-A:3II(a). Roll call: Gillis (Y), Jameson (Y), McWhirk (Y). Non-Public was entered at 8:43pm. Gillis moved; McWhirk 2<sup>nd</sup>; the Board voted to close the Non-Public session. Roll call: Gillis (Y), Jameson (Y), McWhirk (Y). Non-Public was closed at 8:50pm. Minutes are not sealed.

### **Appointments:**

**Road Agent Beal and John Holman** met with the Board, reference updating the Board on maintenance priorities, costs, etc. Homan asked if there was anything specific the Board wanted to know. Jameson explained that the Board is the one who receives most of the complaints so the Board just wants knowledge to be able to handle the complaints. Both Beal and Holman invited the Selectmen to join them any time to observe and/or ride along.

**T. Tague** met with the Board, reference building permit for a carport on his property. After Zoning Compliance Officer Drew reviewed setbacks he was notified that the setback from wetlands is not met. Gillis advised of options available: apply for a variance from ZBA, hiring wetlands scientist, or move location of carport.

**John Boccalini** met with the Board, reference an excavator in the public right-of-way on Fay Martin Road. Wood to draft a letter to the owner of the equipment telling him to remove it from the public right-of-way.

**Steve Boscarino/Tax Collector** met with the Board, reference the proposed revised contract for the Tax Collector/Deputy Tax Collector. Boscarino reviewed 2014 approved budget for other compensation and is concerned it will appear he over expended that line item. Selectmen to review the budget, since the vote at Town Meeting changed what the Selectmen had proposed as a budget. Jameson questioned deed schedule that was submitted by the Tax Collector. Boscarino stated that it was a type-o on his part on one letter which made all the deed notification require that erroneous date.

There being no further business the Board voted to adjourn 8:51pm.